

# Allegheny High School

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## Meeting Minutes

**Meeting Date:** 09/21/2022 - 3:00pm

**Title:** September SIT meeting

**Location:** Cyber

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### Attendance

**Team Members:**

Kayla Carpenter, Liz Dean, Lindsay Formwalt, Marci Galyean, Alicia Murzin, Lucas Pasley, Dania Ruppard, Dana Russell, Travis Sturgill

**Guests:**

**Minutes:** Celebrate recent successes

Mr. Sturgill shared that Allegheny High School was approved for new school grant. More information will be released as it is available. Lucas Pasley shared of an individual student success which included both academic and social successes. A student who would have been a potential drop-out was provided intervention services and support and the student is now thriving. Kayla Carpenter mentioned the Student Services follow-up on students is extremely appreciated. Liz Dean stated Student Services is working diligently to response to the referrals either via email or in person. This brought up the suggestion of a software for tracking when students are in crisis and we are currently researching to see if there is a viable option for AHS. Mr. Sturgill asked how the late work policy was working and the team was in agreeance that the late policy is working well. Lindsay Formwalt said in calling parents/guardians regarding student failures, many parents were asking if there was any way for students to make work up and we were having to inform parents of late policy. Mr. Sturgill suggested sending out an all-call and/or other methods of communicating with parents as progress reports are going out to remind them of our school-wide late work policy.

Review and respond to coaching comments

Approval of last meeting's minutes

### Old Business

### Indicators to Assess-Create-Monitor

**Indicators Assessed**

A3.01 Instructional Teams use student learning data to identify students in need of instructional support or enhancement.(5110)

A3.10 All teachers use assessment data and match instruction and supports to individual student needs.  
(6827)

**Objectives Planned For**

**Monitor (updates made)**

**Reviewed Objective 3.01 and Objective 3.10**

*A3.01 Instructional Teams use student learning data to identify students in need of instructional support or enhancement.*

*A3.10 All teachers use assessment data and match instruction and supports to individual student needs.*

**In relation to those objectives:**

Mr. Sturgill suggested creating an action of having our monthly data meetings as we did today during our planning with MTSS Coordinator Laurin Shaw. The team agreed to this change and assigned this action step to Alicia Murzin. Evidence of these meetings could be sign-in sheets. In reviewing our of Trojan Pride time and how it is operating, it has lead to an intended change in Trojan Pride for next semester. At the current time, the idea is to have a each day of the week have an academic intervention focus such as Mondays be Math and CTE, Tuesdays be Science and PE and so on. During this time, students who need intervention in the assigned priority area will attend intervention with their teacher. Students who do not need intervention will be able to sign-up for enrichment activities hosted by teachers who are not providing intervention. All teachers will either be hosting intervention or an enrichment activity daily. Fridays will still be for homeroom meetings. By providing extra enrichment activities, students will have the opportunity to explore other classes, have club meetings, and other experiences during this time. Mr. Sturgill reminded the group that this was not a "just because" initiative but rather state mandated.

An additional action will be to establish and implement Professional Learning Teams (PLTs) during Trojan Pride Flex time. This will be assigned to Mr. Sturgill and goal date will be May of 2023. PLTs will replace PLCs. PLTs may be based on grade level, content area, or other common needs and these meetings will take place during Trojan Pride Time. There will not be a set agenda for these meetings but rather truly be working meetings that are lead by the members.

Another action step was created to provide professional development for Professional Learning Teams. This was assigned to Mr. Sturgill. EOC PLCs were established last year and marked as complete.

Current action step of "utilizing benchmark data for instructional planning" was extended.

Current action step of "evaluating PLC framework" has been evaluated and marked as complete.

**Additional Agenda Items**

**Action Taken:**

The team discussed the needs assessment and how we each have different perspectives which can greatly

impact our scores. The team discussed value in having those different perspectives. The group decided to make a spreadsheet that shows responses and we can discuss any areas that we have greatly varying scores. Alicia Murzin will create a Google Form and we will submit our scores to complete the comparison and discuss areas of need. Mr. Sturgill said his goal was to really move forward in MTSS and start implementing more of the strategies and not just evaluating them. Liz Dean also shared that the MTSS team will begin meeting next week to start some action steps. Mr. Sturgill also shared that if any faculty would like to see the results of our student survey that they are welcome to see it. A principal advisory committee will also be formed from the student body to help promote student voices being heard in decisions that are made. The student council did an excellent job in voicing concerns at the meeting this week and outcomes were positive.

#### Next Meeting

Date:

Time:

Title:

Location:

Adjourn

3:45pm

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